

Registry of Births, Deaths and Marriages, Victoria

Office Use Only

APPLICATION FOR MARRIAGE CERTIFICATE

IN PERSON : Take this form to 589 Collins Street, Melbourne 8.30 am - 4.30 pm Monday to Friday

POST this form to GPO Box 4332, Melbourne, Victoria, 3001, Australia

Is certificate to be posted?	<input type="checkbox"/> No	<input type="checkbox"/> Yes	If YES, is Express Post required?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
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YOU MUST PROVIDE PROOF OF YOUR IDENTITY WITH THIS APPLICATION - SEE PAGE 2

MARRIAGE CERTIFICATE DETAILS: If this application relates to a person other than yourself, written authority and identification from that person may also be required. Please read the Registry's Access Policy for further details.

Registration No. (if known)		Place of marriage <i>City / Suburb / Town</i>	Victoria
Date of Marriage	Day / Month / Year	Or years to be searched	From to
Bridegroom's name	Family name		Given names
Bride's name	Family name (at time of marriage)		Given names

PLEASE USE BLOCK LETTERS

APPLICANTS DETAILS See page 2 for Proof of Identity requirements

I declare that the statements made in this application are true and correct. I understand that this application will remain the property of the State of Victoria and that some or all of the information provided on this form, and some or all of the documents submitted as Proof of Identity, may be disclosed to and/or verified with Commonwealth agencies responsible for immigration, passports and citizenship, with State Registrars responsible for births and electoral registration, with driver licensing authorities, credit authorities and law enforcement agencies.

Applicant's name		Signature of applicant	
Applicants address		Postcode	Daytime telephone No
Postal address if different to above		Postcode	Fax No.
Reason certificate is required		Relationship of Applicant	

PAYMENT DETAILS (Please complete)

Enclosed is a Cheque/Money Order for \$

or debit my Bankcard (Australia only) Visa MasterCard Diners Amex for: \$

Card Number																Expiry Date	/	
Name of Cardholder												Signature of Cardholder						

IDENTIFICATION REQUIREMENTS

You MUST provide proof of your identity when you apply for a Marriage Certificate if:

- **the marriage occurred within the last 60 years, or**
- **the marriage occurred more than 60 years ago and the bride or groom is still living.**

The following provisions apply:

- You must provide three (3) forms of identification for yourself (as applicant) from the lists below.
 - You should provide one (1) form of identification from **each** list.
 - If you are unable to provide identification from **List 1** you must provide two (2) forms of identification from **List 2** and one (1) form of identification from **List 3**.
- If you are not the Bride or Groom of this marriage, you must also provide:
 - Written consent or authority from either person or from a person authorized under the Access Policy.
 - Three (3) forms of identification from that person from the lists below.

If applying by mail, copies of the identity documents must be certified by a member of the police force.

If applying in person at the Registry, bring original documents.

Please Note: Proof of Identity documents sent by fax will **not** be accepted by the Registry.

All documents, except foreign passports, must be current.

LIST 1 Photo & Signature	LIST 2 Operating in the Community	LIST 3 Residential Address
<ul style="list-style-type: none">• Australian Driver Licence• Australian Passport• Firearms Licence• Foreign Passport• Key Pass• Defence Force ID	<ul style="list-style-type: none">• Citizenship certificate• Birth Certificate• Credit or Account Card (ATM)• Centrelink or Department of Veterans Affairs Cards• Security Guard / Crowd Control Licence• Tertiary Education Institution ID Card• Tax File Statement• Student Card• Medicare Card	<ul style="list-style-type: none">• Utility Account (gas, electricity, home phone etc) with current residential address• Bank Statements with current residential address• Rent/Lease Agreement• Rates Notice

PLEASE NOTE:

Children under the age of 18 years who do not have any identification from the above lists should present:

- Student ID card (or current report card)
- Medicare card showing child's name
- Current bill (mobile phone)

All documents, except foreign passports, must be current.

PRIVACY STATEMENT

In line with the *Information Privacy Act 2000*, the Registry is collecting this information so that it can determine your eligibility to obtain the requested certificate and to prevent fraud.

A copy of the Registry's Privacy Policy is available on request.

If you do not provide all of the information requested, particularly that relating to the reason the document is required and your relationship to the registered person, then you may not be provided with a copy of the certificate.

Further, if you knowingly make a false or misleading representation on the application form, you may be guilty of an offence under section 53 of the Births, Deaths and Marriages Registration Act 1996 and liable to an offence not exceeding 20 penalty units.

Access to a copy of this application form may be obtained from the Registry, or under the provisions of the Freedom of Information Act 1983.